



May 19, 2023, 2023 – 0900-1000 – In-person and virtual Meeting

Next meeting: Thu, 10 August 2023

Environmental Quality Control Committee (EQCC) Meeting Minutes

MEETING CALLED BY	Environmental Quality Control Committee / EPAS exit briefing
TYPE OF MEETING	2 nd QTR CY23
FACILITATOR	Mr. Justin Gean. NGB EPAS Program Manager
ADMINISTRATIVE	George Reed-Harmon – Environmental Program Manager, CFMO
ATTENDEES	<p><u>In-person</u>: Thomas Blume, COL Brewer, Adriana Bunker, Daniel Dyer, John Fot, Damon Hunt, Adam Iwaszuk, CW5 Johnson, COL Ozmer, Lisa Pellett, Amanda Pole, George Reed-Harmon, COL Sellars, Cheryl Settle, COL Mushallo, Darwin Valenciano, Karina Shagren, Andrew Johnson, Wayne Stone</p> <p><u>Virtual</u>: Dustin Wiersma, Melanie Rogers, Bernadette Petruska, LTC De La Vega, Michelle Pletcher</p>

1. Opening Comments

- a. COL Brewer welcomed and introduced NGB personnel, Mr. Justin Gean
- b. Reiterated the meeting focus was the EPAS outbrief

2. Purpose: Mr. Gean stated the purpose: to present preliminary results of the environmental performance assessment and discuss the next steps of the EPAS process to correct identified deficiencies and facilitate continual improvement.

3. EPAS Agenda

- a. Overview of EPAS
- b. WAARNG EPAS FY23
 - (1) Environmental Quality Control Committee (EQCC)
 - (2) Environmental Management System (EMS)
 - (a) not required, however since WA has decided to opt in this is an auditable area
 - (b) the environmental office is not fully staffed and responsibilities (EMS coordinator and EMS Management Representative) are not appointed
 - (c) EQCC did not meet quarterly in FY2020 and management review procedures are not implemented
 - (3) Statistics – findings in WA are consistent with findings nationwide
 - (4) Root Causes
 - (a) resources, roles and responsibilities (lacking command support was suggested by Mr. Gean as potential reason, suggested strengthening EQCC),
 - (b) competence, training and awareness
 - (c) nonconformity, corrective/preventative action
 - (5) Important Findings (slides 21-24)
 - (a) wastes pending analysis must be labeled properly
 - (b) Hazardous Waste holding limit going beyond 180-day limit
 - (c) satellite accumulation areas have 55-gal storage limit and exceeding 72 hr limit to transfer to 90 day site
 - (d) Mr. Gean noted that findings are in part a result of lack of Environmental staffing
 - (e) George laid out a plan for establishing need for funding positions and expanding manning
 - (6) Positive assessment activities – no findings at Moses Lake or Yakima (slide 28)



c. Next Steps

- (1) Post Assessment Activities – review of findings in advance of final report
- (2) Installation Corrective Action Plan (ICAP) – to be developed upon receipt of final report with oversight by EQCC

4. Alibis

- a. COL Ozmer posed questions pertaining to Environmental staff and funding provided by NGB. All Environmental positions are 100% funded and pointed out that they are not fully manned and should not be dinged on an inspection when NGB is not funding appropriately.
- b. COL Brewer questioned a comment by Mr. Gean that the Environmental office is not in the chain of command. Mr. Gean stated the Environmental office has no authority to make personnel do things, but the EQCC and chain of command must support the environmental efforts.

5. Closing Remarks – COL Brewer

- a. Thanked Mr. Gean and NGB staff for their efforts during the past week.
- b. Suggested another EQCC meeting be held prior to the 10 Aug quarterly meeting.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Submit final report	Contract team	30 days
Develop a corrective action plan with EQCC and track correction of issues through WEBCASS	Environmental and EQCC	Upon receipt of report
Submit STEP requests for funding correction actions	Environmental	After report submitted